

FSC Ireland SC Meeting

Wednesday April 29th 2009, ENFO, Dublin

DRAFT MEETING REPORT

Present: Sasha Bosbeer, Aodhnait Carroll, Maria Cullen, John Jackson, Ruth McGrath, Tony Mannion, Anja Murray, Oisín Naughton, Geraldine O'Sullivan

Apologies: Declan Little, Mick Keane, Peter Sweetman

Facilitation: Harriet Emerson

1. Signing of the Minute Book

The Minute Book was not available at the meeting so this item was deferred to the next Steering Committee meeting.

Oisín Naughton was welcomed to the Steering Committee, having taken over Fran Igoe's place.

It was noted that Aodhnait Carroll was attending the meeting as Peter Sweetman's alternate.

2. Dispute Resolution Procedure

Peter has communicated to Harriet that the revision of the Dispute Resolution Procedure will be available for discussion at the next Steering Committee meeting.

3. AGM & Memorandum and Articles of Association

The following schedule was agreed for the revision of the Memorandum and Articles of Association, the conduct of an EGM where these will be presented for adoption, and the conduct of the AGM:

- Wed. 13th May > Default deadline for feedback to Ruth in response to her document on anomalies in the Memorandum and Articles of Assoc.
 - > Ruth will draw up revised Memorandum and Articles of Assoc.
- Wed. 20th May > Steering Committee meeting to discuss and agree proposed changes to Memorandum & Articles of Assoc.
 - > Proposed new Memorandum and Articles of Assoc. to be referred for legal advice
- Wed. 17th June > Steering Committee meeting to review legal advice on proposed new Memorandum and Articles of Assoc., agree the EGM and AGM agendas, and review the draft accounts if available (if not a meeting of Directors will be called to consider these before the AGM).
- Fri. 1st July > AGM & EGM notification sent to all IFCI/FSC Ireland members
- Sat. 25th July > EGM – to consider proposed new Memorandum & Articles of Assoc.
 - > AGM

4. Office update

It was agreed that supervision of Paula be taken over by a group of 3 Committee members (with a representative from each chamber). The three members are Geraldine O'Sullivan, Maria Cullen and Oisín Naughton.

This group will meet with Paula to discuss work and supervision on ongoing tasks.

5. European National Initiative Meeting

It was agreed that Maria is to attend this meeting in Freiburg from the 2nd to the 4th June on behalf of FSC Ireland, and will provide feedback to the Steering Committee.

6. COFORD meeting on timber procurement

Sasha and Ruth will attend this meeting and liaise with Anja in relation to the event.

7. Proposal to move company bank account

Mick has proposed moving the bank account from Tullamore to Greystones, to facilitate communications regarding the account. This was unanimously agreed, and, as it was raised under AOB, as per the Ground Rules, the decision will be ratified at the Steering Committee meeting on the 20th May.

8. Response to FSC IC questionnaires

Sasha requested feedback in relation to two questionnaires circulated by FSC IC, so that she can respond with a compiled answer at the end of this week (01/0/09).

8. Discussion of Draft Standard

The Steering Committee discussed and commenced a review of the Draft Standard developed by the Standard Development Group. This is to be continued at the next meeting, following which it will be sent to Certification Bodies for forest testing.

It was AGREED that Steering Committee members will EITHER provide a 'track changes' edited document OR a written record of both the Introduction text AND the draft Indicators and Verifiers, identifying issues they have with the content and proposing responses to this (such as alternative wording). These should be sent to Harriet by the default deadline of the 13th May. She will compile these into a single document and this will form the basis of focused discussion at the Steering Committee of the 20th May.

Next meeting(s)

Please note that the Steering Committee will meet again, as previously agreed on the **20th May** and then on the **17th June** (venues to be confirmed).