

Minutes IFCI Ltd. Steering Committee Meeting,
11th April 2008, ENFO meeting room, 17 St. Andrew Street, Dublin 2

Present: Sasha Bosbeer (GMIT, Chair), Ruth McGrath (Voice, IPCC), Michael Keane (Coillte), Peter Sweetman, Geraldine O'Sullivan (IFA), Anja Murray (An Taisce)

Apologies: Declan Little, Pat Neville, Pat O'Sullivan

1. Minutes of meeting of 24 January approved with amendments. Proposed by Ruth McGrath and seconded by Geraldine O'Sullivan.
2. Matters arising from minutes: Steering Committee formally agrees that bank be written to, to change address of Treasurer (for bank correspondence).
3. 2008 Membership form approved.
- 4a. Company Secretary remains. Correspondence Secretary: Geraldine O'Sullivan (6 months).
- b. Sasha Bosbeer's mobile phone number on all web pages (temporary). Looking into getting dedicated IFCI mobile phone.
- c. E-mail to go to Correspondence Secretary in dedicated inbox.
- d. Correspondence: (judgement of office holder).
 - Minor/specific can be consulted with specific Steering Group members. Can ask for feedback on draft or issue of 2-5 days (including working days).
 - Major: Steering Committee as per ground rules.
5. Agreed to adopt FSC Australia Dispute Resolution Procedure at next SC meeting, subject to editing by Ruth McGrath. The [edited] document will be circulated to Steering Committee [in advance].
6. Correspondence received:
 - Chain of custody enquiry: Mick Keane [will address]
 - Moyode: Company Secretary will outline [that it is an] forest manager/certifying body issue and not [one for the] National Initiative.
 - C. O'Neill e-mail to IFCI: Anja Murray and Ruth McGrath from the Environmental Chamber will respond.
7. Financial report
 - a. Action research project – revisit next SC
 - b. Account [balance]: €1938.48 (end Feb.)Coillte will fund costs of facilitator (Harriet Emerson) until end of 2008.
First task: plan till end of year and submit to FSC/ASI. Plan will include visit by Connie McDermott as vehicle to engage wider participation (pending funding). Plan will also include timeline for drafting standard.
8. Progress for outcome in Limerick: no news. No information received on proposed stakeholder meeting.
9. Comments on new website: two weeks.

10. Next meeting 12 May.

NB: Agenda item on involving more stakeholders [was] discussed under website, membership form, Connie McDermott, and members' meeting today.